



## **CALIFORNIA CONSUMER PRIVACY ACT NOTICE**

This Privacy Notice for California Residents applies to employees, independent contractors and employment applicants who are California residents and who meet the definition of Consumer under the California Consumer Privacy Act of 2018 (CCPA) (“employee” or “employees”). We adopt this notice to comply with the CCPA, and any terms defined in the CCPA have the same meaning when used in this notice.

### **Overview**

The CCPA is a comprehensive new consumer protection law effective January 1, 2020. It requires companies to inform consumers about the personal information that they collect and share, and gives them a right to access their information, to request deletion of their information, and to opt-out of having their information sold.

Until January 1, 2021, employee personal information is outside of the scope of the CCPA requirements, except for:

- The right to know, at or before the point of collection, the categories of personal information to be collected and the purposes for which the categories of personal information shall be used. Section 798.100(b)
- The right of private action in the event of a negligent data breach. Section 1798.150

This temporary exemption covers information collected in the course of the individual’s acting as a job applicant, employee, officer, director or contractor of PacifiCorp, to the extent that PacifiCorp uses such information in the context of the individual’s role (or former role) as an applicant, employee, etc. This includes emergency contact information and information necessary to administer benefits that an applicant, employee, etc. provides (which could include information about another individual who is the emergency contact or benefit recipient), as long as it is only used for that purpose.

### **Information We Collect**

We collect information that identifies, relates to, describes, references, is capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular consumer or household (“personal information”). We have collected the following categories of personal information from consumers within the last twelve (12) months:

| Category   | Examples of Data   | Collected |
|--|--|-----------|
| <b>A. Identifiers.</b>   | A real name, Internet Protocol address, email address, or other similar identifiers.   | YES       |
| <b>B. Personal information categories listed in the California Customer Records statute (Cal. Civ. Code § 1798.80(e)).</b> | A name, signature, Social Security number, physical characteristics or description, address, telephone number, passport number, driver's license or state identification card number, insurance policy number, education, employment, employment history, bank account number, credit card number, debit card number, or any other financial information, medical information, or health insurance information. Some personal information included in this category may overlap with other categories. | YES       |
| <b>C. Protected classification characteristics under California or federal law.</b>  | Age, race, citizenship, marital status, medical condition, physical or mental disability, sex (including gender, gender identity, gender expression, pregnancy or childbirth and related medical conditions), veteran or military status.  | YES       |
| <b>D. Commercial information.</b>  | Records of personal property, products or services purchased, obtained, or considered, or other purchasing or consuming histories or tendencies.   | NO        |
| <b>E. Biometric information.</b>   | Genetic, physiological, behavioral, and biological characteristics, or activity patterns used to extract a template or other identifier or identifying information, such as, fingerprints, faceprints, and voiceprints, iris or retina scans, keystroke, gait, or other physical patterns, and sleep, health, or exercise data.  | NO        |
| <b>F. Internet or other similar network activity.</b>  | Browsing history, search history, information on a consumer's interaction with a website, application, or advertisement.   | YES       |
| <b>G. Geolocation data.</b>  | Physical location or movements.  | YES       |
| <b>H. Sensory data.</b>  | Audio, electronic, visual, thermal, olfactory, or similar information.   | YES       |

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|--|--|-----|
| <b>I. Professional or employment-related information.</b>  | Current or past job history or performance evaluations.  | YES |
| <b>J. Non-public education information (per the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232g, 34 C.F.R. Part 99)).</b> | Education records directly related to a student maintained by an educational institution or party acting on its behalf, such as grades, transcripts, class lists, student schedules, student identification codes, student financial information, or student disciplinary records. | NO  |
| <b>K. Inferences drawn from other personal information.</b>  | Profile reflecting a person's preferences, characteristics, psychological trends, predispositions, behavior, attitudes, intelligence, abilities, and aptitudes.  | NO  |

Personal information does not include:

- Publicly available information from government records.
- De-identified or aggregated information.

We obtain the categories of personal information listed above from the following categories of sources:

- Directly from employees or agents. For example, from documents or forms that you may provide to us related to participating in PacifiCorp's health or retirement benefit programs or the job position for which you are applying.
- Indirectly from employees or agents. For example, from evaluating job performance position or the job position for which employee is applying.
- Directly and indirectly from activity from employee's electronic activity on our Site, on our network or your use of an online application or business system provided by PacifiCorp. For example, browsing history when employee visits a website while on PacifiCorp's network or uses PacifiCorp email.
- From third party Service Providers that provide services to us in connection with our business operations. For example, employee drug testing program administrators or employment applicant contact information from our applicant tracking system provider.

## **Use of Personal Information**

We may use or disclose the personal information we collect for one or more of the following business purposes:

- to evaluate an employment application;
- determining eligibility for employment;
- administering pay and benefits;
- processing employee work-related claims;
- establishing training and/or development requirements;
- conducting performance and goal reviews;
- assessing qualifications for a job or task;
- gathering evidence for disciplinary action or termination;
- establishing a contact in the event of an emergency;
- reporting on company metrics;
- compiling directories;
- complying with applicable labor or employment statutes;
- ensuring the security of company-held information; and
- other purposes as are reasonably required by PacifiCorp.

We will not collect additional categories of personal information or use the personal information we collected for materially different, unrelated, or incompatible purposes without providing notice.

We do not and will not sell employee personal information. So, we do not offer an opt-out to the sale of personal information.

## **Sharing Personal Information**

We may share employee personal information solely for a Business Purpose. When we disclose personal information for a business purpose, we enter a contract that describes the purpose and requires the recipient to both keep that personal information confidential and not use it for any purpose except performing the contract.

In the preceding twelve (12) months, we have disclosed the following categories of personal information for a business purpose:

- Category A: Identifiers
- Category B: California Customer Records personal information categories
- Category C: Protected classification characteristics under California or federal law
- Category F: Internet or other similar network activity.
- Category I: Professional or employment-related information

We disclose employee personal information for a Business Purpose to the following categories of third parties:

- Service providers.

In the preceding twelve (12) months, we have not sold or leased any personal information. PacifiCorp does not sell or lease personal information.

**These policies supersede and revoke any and all past policies and practices, oral and written representations, or statements regarding terms and conditions of employment concerning the subject matter covered herein. PacifiCorp reserves the right to add to, delete, change or revoke these policies at any time, with or without notice. These policies do not create a contract between PacifiCorp and any employee, nor do they create any entitlement to employment or any benefit provided by PacifiCorp to its employees.**

**CAUTION! – This document may be out of date if printed.**